

How to request a Level 1 Fingerprint Clearance Card

Create an account

Step	Process
1	Visit azdps.gov
2	Click on Public Services Portal
3	Click on Fingerprint Clearance Card
4	Click on Fingerprint Clearance Card continue
5	Click on Apply for a Card for Myself then click continue
6	Click It's easy to create one
7	Select Individual Personal Account then click continue
8	Enter your information then click continue
9	Enter your information then click continue
10	Enter security questions/answers
11	Select I'm not a robot then click Create Account

Request the fingerprint card

Step	Process
1	Confirm email and log in
2	Retrieve your one-time password
3	Enter your password then click login
4	Click Fingerprint Clearance card
5	Answer the Yes or No Question
6	Click Apply for a new clearance card
7	Select Non-IVP
8	Read the privacy statement click continue
9	Scroll to Additional Sponsors section
10	Select Department of Education Medical students select: Health Science Students & Clinical Assistants Non-medical students select: Attend Vocational program; Age 22 or Older
11	Complete the rest of the form with your information Note: Follow the directions from here.